## PROCEDURE TO OBTAIN REPLACEMENT OF SHARE CERTIFICATE(S) REGISTERED IN THE NAME OF THE APPLICANT AND THE LATEST VALUE OF THE SHARES DOES NOT EXCEED HK\$200,000.00

- 1. We will notify Hong Kong Securities Clearing Company Limited of the loss of the original certificate(s).
- 2. Complete the attached Application Form and Form of Statutory Declaration in every detail and return them to us. The Statutory Declaration must be sworn before:
  - (a) a Notary Public, a Justice of the Peace, a Commissioner for Oaths or a solicitor empowered to administer oaths if made in Hong Kong;
  - (b) a notarial officer and authenticated by the Foreign Affairs Office if made in PRC;
  - (c) a Notary Public and legalized by the Foreign and Commonwealth Office if made in the UK;
  - (d) a Notary Public and authenticated by the proper authority by affixing a Certificate of Apostille if made in a country or territory who has participated in Hague Convention (e.g. United States of America); or
  - (e) a Notary Public and authenticated by a PRC diplomatic officer or PRC consular official if made elsewhere.

If the applicant is a corporation, the Statutory Declaration must be sworn by its officer or director in its personal capacity without affixing the company chop.

- 3. When the documents are returned to us duly completed together with the appropriate payment for the expenses required, we will deliver a notice ("Notice 1") to the Stock Exchange of Hong Kong Ltd ("Hong Kong Stock Exchange") of the application for replacement certificate(s). As required by law, the Hong Kong Stock Exchange will confirm that the Notice 1 is being properly exhibited for a period of at least one month.
- 4. The Notice 1 must also be published on the listed company's website throughout a period of at least one month which will be arranged by us.
- 5. If no notice of any other claim has been received within the one month period in respect of the shares covered by the original certificate(s), we will arrange to seek the approval of the Board of Directors (if appropriate) to cancel the original certificate(s) and to issue new share certificate(s) in replacement.
- 6. We will notify you when the new certificate(s) is/are available for collection.
- 7. Within 14 days after the issue of the new certificate(s), we will arrange to (i) publish a notice of issue of new certificate(s) ("Notice 2") on the listed company's website throughout a period of at least 7 days and (ii) deliver a copy of the Notice 2 to the Hong Kong Stock Exchange.

The fees for applying for replacement certificate(s) are set out below: (Note \*)

HK\$	
	HK\$

All the expenses relating to the application must be paid the applicant. Following receipt of the completed documents and the cheque for the above expenses (which should be made payable to Computershare Hong Kong Investor Services Limited), the estimated time to complete the above procedure is about 10 weeks.

<sup>\*</sup>Fees and Charges will be advised when a formal notice of lost certificate is lodged.