



**UK TRUSTEE APPLICATION**

**APPLICATION TO JOIN APPROVED GROUP OF INVESTORS**

All sections of this form must be completed in full, and all requested documents attached. Failure to do so will result in delays and/or rejection.

When completed, this form together with the required enclosures should be sent to  
British Government Stocks (Gilts), Computershare Investor Services PLC, The Pavilions, Bridgwater Road, Bristol, BS99 6ZW.

**Details of Trust**

|                                           |                      |                                         |                      |
|-------------------------------------------|----------------------|-----------------------------------------|----------------------|
| Trust Name                                | <input type="text"/> |                                         |                      |
| Charity Commission Number (if applicable) | <input type="text"/> | Friendly Society Number (if applicable) | <input type="text"/> |
| Registered Address                        | <input type="text"/> |                                         |                      |
| Post Code                                 | <input type="text"/> | Daytime Telephone                       | <input type="text"/> |
| Postal Address (if different)             | <input type="text"/> |                                         |                      |
| Post Code                                 | <input type="text"/> | Daytime Telephone                       | <input type="text"/> |
| Email Address                             | <input type="text"/> |                                         |                      |

**Trust Information (to be enclosed with application)**

|                                                                                          |                          |                                                                                                                               |                          |
|------------------------------------------------------------------------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| Trust Document or relevant alternative                                                   | <input type="checkbox"/> | Interim Accounts of financial statements (only required if more than six months have elapsed since accounting reference date) | <input type="checkbox"/> |
| Latest accounts or financial statements (audited copies should be sent where they exist) | <input type="checkbox"/> | Documentary evidence of which Trustees have control of the Trust                                                              | <input type="checkbox"/> |

## Details of Trustees

(If more than 4 trustees, give details of principal trustees)

|                              |  |  |                      |
|------------------------------|--|--|----------------------|
| Trustee -<br>Name<br>Address |  |  |                      |
| Post Code                    |  |  | Daytime<br>Telephone |
| Trustee -<br>Name<br>Address |  |  |                      |
| Post Code                    |  |  | Daytime<br>Telephone |
| Trustee -<br>Name<br>Address |  |  |                      |
| Post Code                    |  |  | Daytime<br>Telephone |
| Trustee -<br>Name<br>Address |  |  |                      |
| Post Code                    |  |  | Daytime<br>Telephone |

This form **MUST** be accompanied by suitable evidence of identity and address in respect of each trustee named above and who has authority over the control of the bank accounts belonging to the Trust. Please provide ONE item from each list:

### List A - Evidence of Identity - Must show full name (Please tick)

- |                                              |                          |
|----------------------------------------------|--------------------------|
| Residency Passport                           | <input type="checkbox"/> |
| Driving Licence                              | <input type="checkbox"/> |
| Home Office Residency Permit                 | <input type="checkbox"/> |
| Statements or Notifications from HMRC or DWP | <input type="checkbox"/> |

### List B - Evidence of Address (Please tick)

- |                                                                            |                          |
|----------------------------------------------------------------------------|--------------------------|
| Utility Bill issued within the last 3 months                               | <input type="checkbox"/> |
| Bank Statement issued within the last 3 months                             | <input type="checkbox"/> |
| Building Society Statement issued within the last 3 months                 | <input type="checkbox"/> |
| Tenancy Agreement or Solicitors Letter confirming Purchase of the property | <input type="checkbox"/> |

The UK Debt Management Office (DMO) reserves the right to request further proofs of identity and address and other proofs of identity and address MAY be accepted at DMO's discretion; the decision of DMO shall be final.

Photocopies of the Evidence of Identity and Address will be acceptable PROVIDED that they have been authenticated by one of the following persons (items from different lists need not be authenticated by the same person):

|                      |                          |                       |                          |                                              |                          |
|----------------------|--------------------------|-----------------------|--------------------------|----------------------------------------------|--------------------------|
| Practicing UK Lawyer | <input type="checkbox"/> | Practicing Teacher    | <input type="checkbox"/> | Practicing Minister of Religion              | <input type="checkbox"/> |
| Practicing Banker    | <input type="checkbox"/> | Practicing Accountant | <input type="checkbox"/> | Practicing Authorised Financial Intermediary | <input type="checkbox"/> |
| Practicing Doctor    | <input type="checkbox"/> | Practicing Postmaster | <input type="checkbox"/> | Practicing Regulated Mortgage Broker         | <input type="checkbox"/> |

#### Details of Person(s) authenticating Evidence of Identity and Address

**The person authenticating the documents must be an independent third party and not be connected to the trust. They should give their details below. In addition, the copies of the documents should bear their signature and/or stamp.**

Name

Address

Post Code   Daytime Telephone

Signature  ☐ I certify that the document is a true copy of the original seen by me (tick box to confirm)

#### Declaration and Signature

We wish for the Trust named herein to join the United Kingdom Debt Management Office's Approved Group of Investors and accept the Terms and Conditions, as from time to time amended, applying to membership of the Approved Group.

We declare that the information given is true and accurate.

Name ..... Date ..... Capacity .....

Trustee for, and on behalf of, .....

Signature .....

Name ..... Date ..... Capacity .....

Trustee for, and on behalf of, .....

Signature .....

Name ..... Date ..... Capacity .....

Trustee for, and on behalf of, .....

Signature .....

Name ..... Date ..... Capacity .....

Trustee for, and on behalf of, .....

Signature .....

## Terms and Conditions

1. The Approved Group of Investors and the related service (the Service) is administered by HM Treasury's designated Registrar (the Registrar) who acts as agent for the UK Debt Management Office (DMO).
2. Upon receipt of your application to join the Approved Group of Investors, the Registrar has 28 days to process your application. They will contact you if they need more information from you before making a decision.
3. The Registrar may make searches about you in the Electoral Register and at other agencies for the purposes of **verifying your identity** and **determining your suitability** for admission to the Approved Group of Investors. The agencies will record details of the search type (identification) whether or not your application proceeds.
4. To prevent or detect fraud, the Registrar may undertake searches with fraud prevention agencies and in other official records. The Registrar may also pass information to other organisations involved in crime prevention.
5. The Registrar may pass information to other government organisations involved in the protection of the integrity of the UK financial markets.
6. The applicant, if successful, shall inform the Registrar of any changes to the information submitted in this application. Failure to do so may result in the applicant being removed from the Approved Group of Investors.
7. The DMO reserves the right to reject any application to join the Approved Group of Investors and is not obliged to state its reason(s) for any such rejection.
8. Members of the Approved Group of Investors may purchase and/or sell stock only in accordance with these Terms and Conditions and any additional terms and conditions, as from time to time amended, relating to the gilt Purchase and Sale Service maintained by the Registrar.
9. Members of the Approved Group of Investors may make non-competitive bids for stock only in accordance with the terms of the prospectus issued for that particular auction of stock, the terms of the DMO's Information Memorandum relating to the Issue, Stripping and Reconstitution of Government Stock, applicable at the time of the auction, and any other supplemental terms that may be issued from time-to-time. Copies of the information Memorandum may be obtained from the DMO or the Registrar or from the DMO's website at [www.dmo.gov.uk](http://www.dmo.gov.uk).
10. The DMO reserves the right to reject an application to purchase stock and admission to the Approved Group of Investors does not confer any right to be allowed to purchase stock at any time.
11. The DMO, in conjunction with the Registrar, may review the membership of the Approved Group of Investors, on a periodic basis, and may make such changes to its criteria as, in the opinion of the DMO, seem expedient to the good management of the Approved Group of Investors.
12. The DMO reserves the right to review these Terms and Conditions [in the light of market conditions, good practice in the financial markets, and relevant laws] and vary them from time to time. You will be advised of any changes by the Registrar.
13. You may, on giving written notice to the Registrar, withdraw from the Approved Group of Investors at any time.
14. The Registrar, following consultation with the DMO, may, on giving you written notice, withdraw your membership of the Approved Group of Investors at any time without stating any reasons for such withdrawal.
15. The DMO and the Registrar reserves the right to request at any time, further details where necessary.
16. Any personal data obtained in the course of providing this Service will be held by the Registrar in accordance with current data protection legislation.
17. Your information will be held on a database in the normal course of the registration business including maintenance of the Register and to enable payments relating to your holding(s). The Registrar will not disclose your information except:
  - a. where we have your consent; or
  - b. where we are required or permitted to do so by law
18. You have the right to ask for a copy of information held about you in relation to this Service, and also to request that any inaccuracies are corrected
19. If you do wish to view this information, you should write to The Data Protection Officer, Computershare Investor Services PLC, The Pavilions, Bristol, BS99 7NH.
20. For further information about how the Registrar and the DMO may use your personal data, please refer to the respective Privacy Notices of each organisation on their websites (links below):

Computershare Notice - <https://www.computershare.com/uk/privacy-policy>

DMO Notice - <https://www.dmo.gov.uk/media/15491/uk-dmo-external-privacy-notice-v2.pdf>

Computershare Investor Services PLC is registered in England & Wales. No 3498808.  
Registered Office. The Pavilions, Bridgwater Road, Bristol BS13 8AE



United Kingdom Debt Management Office