

Change of Details Form for an Individual

Shareholder Reference Number

Company in which shares are held

- > Please submit this completed form with the relevant supporting documentation to Computershare at Kumba.AssetReunification@Computershare.co.za
- > Please note that **all fields (except section E)** are mandatory and **must be completed**
- > You will not be able to trade or update your banking details unless your shareholder account has been verified for FICA and Strate purposes.

A PERSONAL DETAILS

Full Name(s)

Surname

Title (Mr/Mrs/Ms/Dr/Prof/other)

Identity or passport number

Tax number if issued

Date of birth (DD/MM/YYYY)

Country in which you reside (for tax purposes)

Postal address

Physical address

Postal code

Postal code

Mobile Number

Home Telephone

Work Telephone

Email Address¹

B COMMUNICATION SELECTION

Please specify your preferred method of receiving correspondence

Electronic communication Postal Address

Note that were a selection is not made correspondence will be sent via electronic communication to the email address or cellular phone number supplied above.

¹ The personal information that you provide will be held by Computershare on a computer database and/or in any other way. Computershare may use this information:

- > to administer the services that Computershare provides to shareholders;
- > for investor communication purposes;
- > to prevent and detect fraud. Information can be used to prevent crime and trace those responsible; and
- > to carry out statistical analysis and market research; in this connection, Computershare may use the services of a reputable external agency.

F AUTHORITY TO VERIFY AND UPDATE YOUR ACCOUNT

By ticking this box, you authorise Computershare to verify your personal details against any third-party database. You acknowledge that Computershare might be unable to verify the authenticity of electronic instructions and therefore you hereby indemnify Computershare against any loss or damage incurred as a result of acting upon such instructions. You further acknowledge that it is your responsibility as the account holder to inform Computershare immediately and not later than a period of one month of any change made to the registered email address.

Signature

Name

Capacity

Submit

Supporting Documents in terms of FICA/Strate

You will also need to include the below FICA documentation when you submit the above to us:

1 Proof of identification

A selfie (photo of yourself) holding your green bar coded South African ID Book or Smartcard ID or valid Passport (for foreign nationals)/ alternatively a copy of the relevant identity documentation certified by a Commissioner of Oaths. Please refer to the guidelines in the block regarding selfies.

2 Proof of address

(Should these be e-mailed to you, kindly forward us the source of the e-mail with the attachment)

Your utility bill (e.g., rates account, electricity bill or telephone bill bearing your name and current residential address (or erf or stand number and suburb)) **not older than three months** in order to verify your physical address detail.

If you are not able to provide a utility bill in your name and you live with someone who has one, then please complete the [co-habitant form](#). (Click [here to download](#) this form)

The following proof of address documents are also acceptable:

- > Valid television licence document
- > Long-term or short-term insurance policy document (less than 12 months old)
- > Long-term or short-term insurance policy document (more than 12 months old), together with a recent communication from your insurance company
- > A payslip or salary advice (less than 3 months old)
- > A mortgage statement (less than 6 months old)
- > An IRP5 certificate (less than 12 months old) supplied by your employer
- > Valid motor vehicle licence documentation (less than 12 months old)
- > Any court order, retail credit accounts (e.g. Edgars, Woolworths, Jet etc.), UIF or pension payments or any other official third-party document from a credible source (e.g. doctor's accounts, medical aid statements, university documentation) with your name, surname and residential address on.

3 Proof of banking details

Your bank statement to verify your bank account details in your own name (not older than three months). Alternatively, we will accept a signed and stamped bank confirmation letter from your bank on a letterhead confirming your banking details – this bank confirmation letter, with an e-stamp, is also available for download on your banking application.

FICA REQUIREMENTS FOR SHAREHOLDER REPRESENTATIVE WITH POWER OF ATTORNEY

Should you be completing your details as a shareholder representative, the following documentation are required:

1 A certified copy of the Power of Attorney

2 Proof of identification

A selfie (photo of yourself) holding your green bar coded South African ID Book or Smartcard ID or valid Passport (for foreign nationals)/ alternatively a copy of the relevant identity documentation certified by a Commissioner of Oaths. Please refer to the guidelines in the block regarding selfies.

3 Proof of address

Your utility bill e.g., rates account, electricity bill or telephone bill bearing your name and current residential address (or erf or stand number and suburb) **not older than three months** to verify your physical address detail (refer above for other acceptable documents that can be used as proof of address). If the representative is an attorney or institution, we will accept a letterhead as proof of address.

Please take note of below important [guidelines](#) when taking a [selfie](#):

- > It must be a close-up picture taken in a well-lit area, that is clear and high-quality of you holding your original Smartcard ID or open ID Book / Passport under your chin
- > Details of your document must be fully visible, clear, easy-to-read and your ID / Passport picture needs to match that of your face included in your Selfie
- > Your ID Book or Passport is open

We will not accept blurry images, photocopies, or illegible information

FICA REQUIREMENTS FOR DECEASED SHAREHOLDERS

Should you be completing details for a deceased shareholder, the following documentation are required:

- 1 A certified copy of the Letters of Executorship or Letters of Authority**
- 2 A certified copy of the Death Certificate**
- 3 Proof of identification of the applicant**

A selfie (photo of yourself) holding your green bar coded South African ID Book or Smartcard ID or valid Passport (for foreign nationals)/ alternatively a copy of the relevant identity documentation certified by a Commissioner of Oaths. Please refer to the guidelines in the block regarding selfies.

- 4 Proof of address of the applicant**

Your utility bill e.g., rates account, electricity bill or telephone bill bearing your name and current residential address (or erf or stand number and suburb) **not older than three months** to verify your physical address detail (refer above for other acceptable documents that can be used as proof of address). If the representative is an attorney or institution, we will accept a letterhead as proof of address.

- 5 Proof of banking of the deceased**

A copy of the deceased estate's bank statement to verify the bank account details (not older than three months). Alternatively, we will accept a signed and stamped bank confirmation letter from the bank on a letterhead confirming the estate's banking details – this bank confirmation letter, with an e-stamp, is also available for download on your banking application. Please note that the bank account must be in the name of the estate or the Attorney's/institution's Trust Account.

Note: Where applicable, documents must be certified by a suitable Commissioner of Oaths e.g., Police Station, Attorney or Post Office or Bank Manager. Please ensure that certification is legible and includes details of the certifier.

Please take note of below important **guidelines** when taking a **selfie**:

- > It must be a close-up picture taken in a well-lit area, that is clear and high-quality of you holding your original Smartcard ID or open ID Book / Passport under your chin
- > Details of your document must be fully visible, clear, easy-to-read and your ID / Passport picture needs to match that of your face included in your Selfie
- > Your ID Book or Passport is open

We will not accept blurry images, photocopies, or illegible information