



The Sample Company Inc.
Annual and Special Meeting of Shareholders
March 10, 2010 at 02:00 PM
Star Light Hotel
1234 Any Street
AnyTown, Any Province

Control Number: [012345678901234]

Dear Shareholder:

Re: [JOHN DOE]

We are pleased to deliver your proxy circular and annual report via email and provide you with the opportunity to vote online. The proxy circular and annual report are now available, and you can now vote your shares for the Annual and Special Shareholder Meeting. Proxies submitted by the Internet must be received by 4:00 p.m. Eastern Time, on March 8, 2010.

To view the proxy circular and annual report, visit: -- insert url

To cast your vote, please visit www.investorvote.com and follow the on-screen instructions. You will need the control number provided above to access the voting site.

We encourage you to exercise your right, as a shareholder, to participate in the upcoming meeting either in person or by voting your proxy via Internet as outlined above.

Thank you for using our online voting service.

Please note: You are receiving this email because you are signed up for Electronic Shareholder Communications, our environmentally friendly e-Delivery service. You can unsubscribe to email notifications at any time by changing your elections on the Electronic Shareholder Communications menu at Investor Centre.

Questions? For additional assistance regarding your account please visit www.investorcentre.com/service where you will find useful FAQs, phone numbers and our secure online contact form.

CERTAINTY

INGENUITY

ADVANTAGE



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Toronto, Ontario M5J 2Y1
Telephone 1-800-564-6253

000001

MR SAM SAMPLE
123 SAMPLES STREET
SAMPLETOWN SS X9X 9X9
Add2
add3
add4
add5
add6

Control Number: 123456789012345
Holder Account Number: C1234567890

Email Address: samsample@samplecompany.com

February 15, 2010

Dear Shareholder:

RE: Sample Company Annual Meeting of Stockholders - Online Proxy

We recently attempted to notify you via email of the availability of online voting. Unfortunately, this email was not deliverable. Your email address may have changed, or was unavailable at the time of transmission.

As a holder, you are entitled to receive the Notice of Meeting and Proxy Circular and you are also entitled to vote your holdings. These documents are available online when you login to vote.

To vote, please have the login validation numbers above available to access the voting website. Please visit the following website: www.investorvote.com.

You will have the opportunity to update your email address when you access the voting site. Thank you for using our online voting service.

Sincerely,

Computershare Investor Services