Virtual Meeting Questionnaire

1. **Company Name** - As it will appear on the Virtual Meeting site:

2. **Type of Presentation:**   ☐ Audio and Slide(s)   ☐ Video and Slide(s)

3. **Type of Meeting**:   ☐ Full Virtual   ☐ Hybrid (Virtual/Physical)

4. **Meeting Date:**

5. **Time:**   Time Zone:

6. **Company Contact(s) that will moderate questions during the meeting**
   (Answer TBD if this has not been determined)
   Moderator 1:   Email Address:
   Moderator 2:   Email Address:

7. **Company Contact that will push slides during the meeting**
   (Answer TBD if this has not been determined, or N/A if you will not have a slide (Power Point) presentation)
   Slide Manager 1:   Email Address:
   Slide Manager 2:   Email Address:

8. **Estimated Virtual Attendance**:

9. a. Allow Guests*:   ☐ Yes   ☐ No
   b. Allow Guests to ask questions: ☐ Yes   ☐ No

   *Note: Guest login is for Beneficial holders that do not have a Computershare issued control # or any other non-shareholder that would like to listen to the meeting. Guests are required to enter their name. They will not be able to view the record date list if hosted (some U.S. companies only) or vote during the meeting

10. **City where webcast call will take place** (if a hybrid meeting):

11. Venue Type (if a hybrid meeting- Conference Room, Hotel Conference Center, etc.):

12. Branding Scheme (Your marketing team will be able to provide the RBG or HEX #'s in order to match your company colors. We cannot match your color scheme without these numbers.)

1. Logo on File with Computershare*: ☐ Yes ☐ No *Same logo used on the Internet Voting site	
2. Hero Banner (JPG or PNG)	
3. Primary Color (HEX/RGB)	
4. Secondary Color (HEX/RGB)	

13. Audience term: (Choose One): ☐ Shareholder ☐ Stockholder ☐ Investor ☐ Other

14. Meeting Center URL's

Meeting Center URL Type	URL	URL Title
Meeting Materials URL (required)		Annual Meeting Materials
Company Home Page URL	Optional, Enter URL as needed	
Additional URL	Optional, Enter URL as needed	

15. Do you require Computershare to post any additional documents? ☐ Yes ☐ No

If yes, please list document title names below (character limit is 50) of each document required and submit copies of associated documents.

Document file copies must be received prior to meeting day

Document 1 Title

Document 2 Title

Document 3 Title

Document 4 Title

16. Do you require the record date list to be hosted during the meeting? (Note: This requirement relates to some U.S. companies. The record date list will not be printable or searchable.) ☐ Yes ☐ No

17. Will this meeting require French translation? ☐ Yes ☐ No

18. Please list Special Instruction, if any:

19. For Canada only: If an Employee Plan formed part of the eligible voters, please indicate if employees can vote by ballot during the meeting. ☐ Yes ☐ No

Note: If Computershare mailed to NOBO holders on your behalf, these holders will not be eligible to vote unless they have appointed themselves or a 3rd party.