

FICA REQUIREMENTS FOR DECEASED SHAREHOLDERS



You will need to provide us with specific supporting documentation to FICA verify a Custody and Settlement Account for a deceased shareholder

Required Documentation:		
1	A certified copy of the executor(s)' identity document(s)	
2	A certified copy of the Letters of Executorship or Letters of Authority	
3	A certified copy of the Death Certificate	
4	An instruction on the executor's letterhead advising of the death of the shareholder and requesting that we update our records accordingly. If the estate is not administered by an attorney or an institution, we will require a service bill reflecting the residential address (or erf or stand number and suburb) in order to verify the physical address of the executor or executrix	
5	A certified copy of the deceased estate's bank statement (not an internet bank statement or cancelled cheque) to verify the bank account details. Alternatively, we will accept a signed and stamped letter from the bank confirming the estate's bank account details	
5.1	Please note that the bank account must be in the name of the estate	
6	Completed and signed Dividends Tax Beneficial Owner Declaration of Status form	
7	Completed and signed FATCA/CRS form	
8	A signed copy of our fee schedule to confirm you have accepted our fees	
9	f you have not already provided us with a signed Custody and Settlement Agreement, please include this with the documentation	