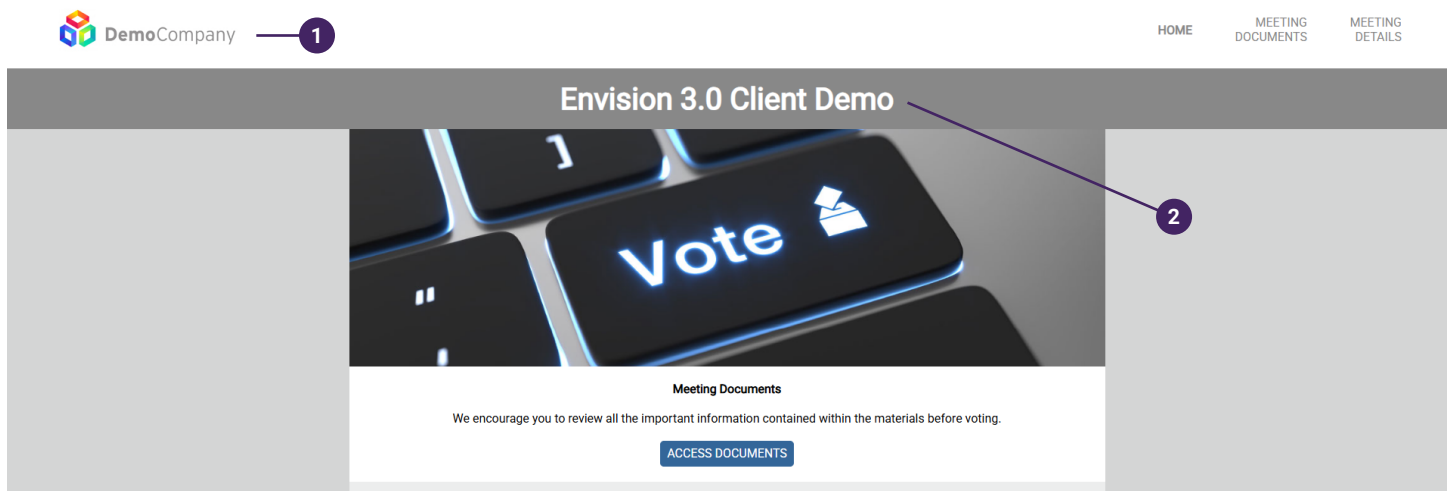


Computershare Envision Hosting Questionnaire

General Information – Segments 1 & 2

Please provide a logo and a landing page title to be displayed on your company branded microsite. Your logo will be displayed on all pages and the landing page title will appear on the home page. If you have provided us a logo previously, we will only need a new one if your branding has changed.



1 Would you like users to be able to click on your logo and be taken to a website?

Yes No If yes, please provide URL for website:

2 Choose your landing page title.

Default text: "Company Name (Annual/Special) Meeting"

Custom text:

Logo Requirements

For logos, image requirements are as follows:

1. Preferred file formats (vector): Adobe Illustrator (.AI), Encapsulated PostScript (.EPS), and Photoshop (.PSD)
2. If providing a raster (flattened) image file, .JPEG and .PNG file formats are supported, and dimensions should be no larger than 250 pixels wide by 70 pixels tall at 300 dpi
3. If providing a .PNG file format, background should be transparent

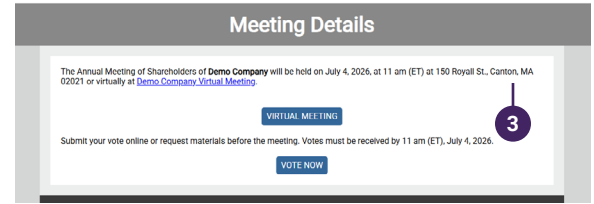
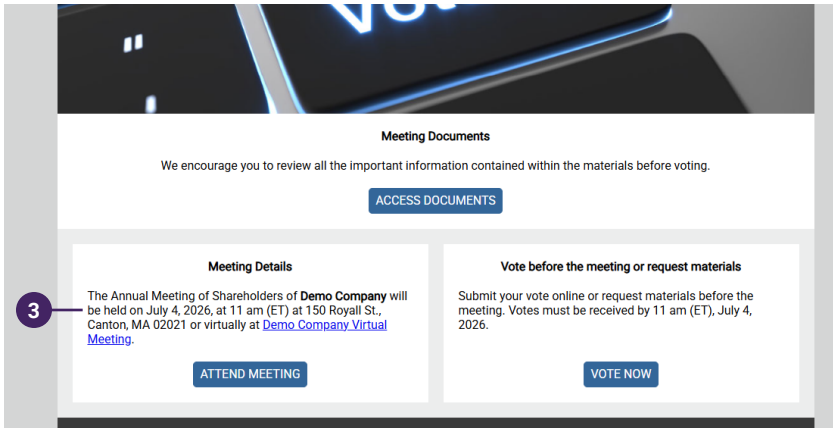
To view a demonstration of our site go to: <https://www.envisionreports.com/EnVision3ClientDemo>

Continued on next page

V1.1

Meeting Details – Segment 3

Contains information pertaining to where and when the annual/special meeting is being held. This will be displayed on the home page and the Meeting Details page.



Using the sample language, please update your meeting details in the space below.

Updated content:

Sample language:

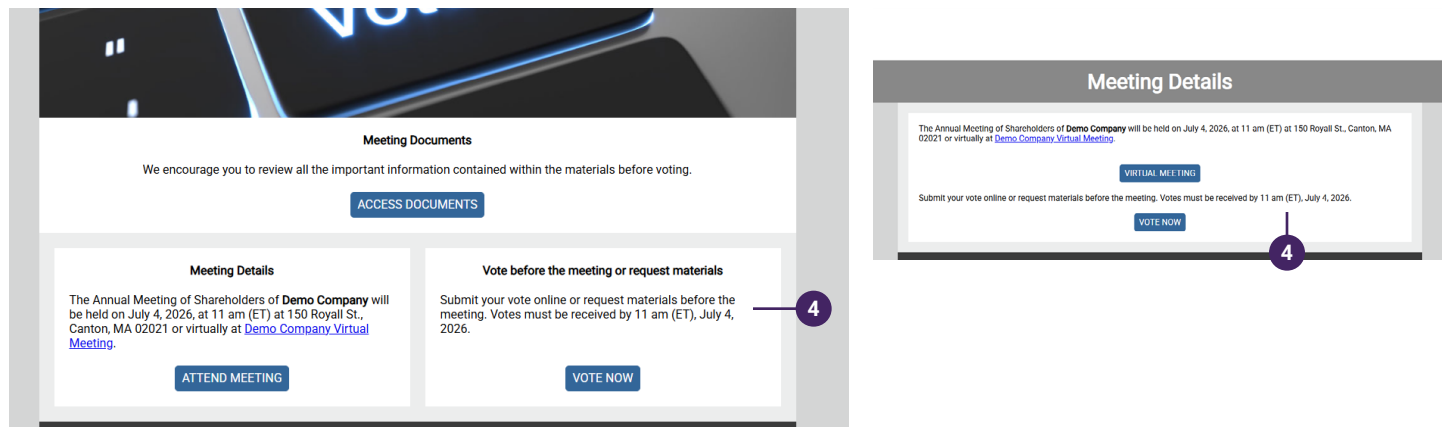
In-Person	The [MeetingType] of [HolderType] of [CompanyName] will be held on [month] [date], [year] at [time] ([timezone]) at [location].
Virtual	The [MeetingType] of [HolderType] of [CompanyName] will be held on [month] [date], [year] at [time] ([timezone]), virtually at [website].
Hybrid	The [MeetingType] of [HolderType] of [CompanyName] will be held on [month] [date], [year] at [time] ([timezone]) at [location], or virtually at [website].

Voting Instructions – Segment 4

Contains language related to voting, and if applicable requesting materials. This will be displayed on the home page and the Meeting Details page.

Voting shutoff time indicated here should be the same as is stated on the proxy card, notice document or email.

Please discuss any changes with your relationship management team.



Default text: "Submit your vote online or request materials before the meeting. Votes must be received by [Voting Shutoff Time], [Voting Shutoff Date]."

Alternate default text for full-set mailings: "Submit your vote online before the meeting. Votes must be received by [Voting Shutoff Time], [Voting Shutoff Date]."

Custom text:

Internet voting not offered, do not display the link to InvestorVote™ online voting platform

Document Names – Segment 5

These will be displayed on the Meeting Documents page. Refer to PDF Requirements when creating final PDFs for hosting.



Enter the names of the documents that will be hosted exactly as you'd like them to appear on the site:

Annual Report *(select one)*

Default text: "Company Name Annual Report"

Custom text:

Proxy Statement *(select one)*

Default text: "Company Name Notice of Annual Meeting"

Custom text:

Other financial, separate from Annual Report

Document name:

Additional Documents *(Note: Additional fees may apply for four (4) or more documents hosted)*

Custom text:

PDF Requirements for Online Presentation

The following are PDF document **requirements** for online hosting:

1. PDF cannot be encrypted, secured, or password protected; no security for reading, editing, or printing.
2. PDF must have accurate page boundaries.
3. PDF documents must NOT contain:
 - Marking with Adobe's graphic markup tools
 - Transparencies, or layered images (content hidden by blocks of white or black boxes) – Transparencies and layered images do not always render properly online, which may cause missing images and/or images that do not fully load on the site.
 - PDF should not contain crop marks, margin controls (constrain proportions), and typesetting banners, headers/ footers, stamps or watermarks, black lining or other marks that are not intended to appear on the final output.



All fonts must be fully embedded (not subset embedded) to be certain that they will render and print appropriately. Non-embedded fonts will cause issues with additional features such as bookmarking, and may not display correctly on shareholder browsers.

The following are PDF document **recommendations** for online hosting:

1. Web-optimized PDFs are preferred.
2. Uniformly sized pages within each individual document is preferred.
3. PDF is recommended to be text-searchable and text-selectable. Images of text in a PDF (i.e. a PDF created by scanning hard copy) will not be searchable.
4. Bookmark the document in Acrobat.

Computershare will only bookmark a document if the document contains a Table of Contents page.

- Name the pages in the document in Acrobat. Page naming is the PDF equivalent of section or chapter numbering. (For example, the introduction section could be written in roman numerals, I to V, the main section written in standard numbers, 1 to 100 and the appendices written in alphabetical numbering, A to Z).
- Enable links in Acrobat. This process will automatically scan the PDF, identify any URLs (such as web addresses that start with "www" or an email addresses) and convert them into click-able links (instead of just plain text). Links will then be replicated on the hosting site, resulting in a user-friendly online document.

Provided PDFs will be used "as-is".

Password-protected PDFs will be rejected and must be corrected and resubmitted before the online presentation can be done.

Please contact your Relationship Management team with any questions